**USFS – Cleveland National Forest**

Comments submitted by the Department of Parks and Recreation (Department) Off-Highway Motor Vehicle Recreation (OHMVR) Division to individual Grant Applicants should in no way be construed as a guarantee of successful results for the Applicant within the competitive Grants process or a commitment of funding. Additionally, the lack of comments by the OHMVR Division to any specific Applicant does not ensure successful results for the Applicant within the competitive Grant process or a commitment of funding.

All final Applications will be reviewed by the OHMVR Division. The OHMVR Division may, at its sole discretion, decrease the requested amount and eliminate activities pursuant with regulation Section 4970.07.2 (f)(1-5) and for law enforcement Projects, regulation Section 4970.15.3(b)(1-5).

Failure by Applicant to respond to any OHMVR Division comment of their preliminary Application may be cause for eliminating that item from the Applicant’s Application.

If multiple proposed Projects are requesting funding for the same deliverable, and multiple projects are successful, only one project will receive funding for the deliverable.

For proposed Projects requesting Grant funding for snow and/or winter activities. Applicants must ensure the activities and/or Equipment/Heavy Equipment requested are not and/or cannot be funded by the Department’s Winter Program (commonly referred to as the Snow Grooming Program).

*For proposed Projects requesting Grant funding for the maintenance of roads and/or trails, note that only roads and/or trails that allow “green sticker” Off-Highway Vehicles are allowed to receive Grant funding.*

Applicants are reminded that no Grant funds and/or match can be expended or Project activities conducted in any land owned or managed by the Department except as allowed in the Grants and Cooperative Agreements Program regulations section 4970.09 (b)(10).

**General Evaluation Criteria**

* #2 – 5 – Applicant must verify responses by final submission.
* #9a – The response to 8b does not apply to this question. Applicant must explain its "systematic methodology" for evaluating soil conditions of its OHV Opportunities.
* #9b – Narrative does not address methods to address soil issues. Applicant must provide explain/provide examples to support the selection.
* #10 – Narrative does not support the selection. Applicant must provide additional detail to support the frequency of sound testing.
* #13 – Applicant must verify responses by final submission.

**Ground Operations- North G21-02-02-G01**

***Project Description - Background***

* No comment.

***Project Description – Project Description***

* No comment.

***Project Description – List of Project Deliverables***

* No comment.

***Project Description – All Others***

* No comment.

***Project Cost Estimate***

* Staff All line items – Applicant must provide further clarification on the pay increases as the same response was provided in the last grant cycle, and each line item has increased again this cycle.
* Contracts #3 “Trail Maintenance” – Applicant must revise line item notes, as request is actually higher than last year’s request. Applicant must explain increase in rate when no reroute is being completed.
* Equipment Use Expenses #1 “Pick-up truck Ownership Rate” – Applicant must provide additional justification that the piece of Equipment will be used 30-31 days a month to charge for the entire month. If not, Applicant must revise to only charge for the days that the piece of Equipment is actually used on the Project.

***Evaluation Criteria***

* #3 – Narrative does not support the selection “Providing varied levels of riding difficulty”. Applicant must provide examples of the activities performed to support this selection.
* #7 – Project Description and/or Project Cost Estimate sections do not support the selections of “Erosion control materials…” are made with recycled materials.

**Ground Operations- South G21-02-02-G02**

***Project Description - Background***

* No comment.

***Project Description – Project Description***

* No comment.

***Project Description – List of Project Deliverables***

* #1 – Applicant should include the approximate number of miles of trail that will have maintenance completed during the Project.

***Project Description – All Others***

* No comment.

***Project Cost Estimate***

* Staff All line items – Applicant must provide further clarification on the pay increases as the same response was provided in the last grant cycle, and each line item has increased again this cycle.
* Contract #4 “Excavator Rental” – Applicant must further define how cost was determined as it seems excessive compared to like Projects.
* Materials/Supplies #8-14 – Line items seem duplicative. Applicant must further clarify the need for each line item.
* Equipment Use Expenses #1, 2 and 3 – Applicant must define if the equipment was purchased within the Grants program, or if Forest purchased. Additionally, Applicant must provide additional justification that the piece of Equipment will be used 30-31 days a month to charge for the entire month. If not, Applicant must revise to only charge for the days that the piece of Equipment is actually used on the Project.
* Equipment Use Expenses #3 “WCF Polaris Ranger UTV” – Applicant must define if the equipment was purchased within the Grants program, or if Forest purchased. Per Program regulations, maintenance is only available for equipment purchased within the Grants program. Applicant should also change the unit of measure to reflect the correct UOM.

***Evaluation Criteria***

* #3 – Narrative does not support the selection “Providing varied levels of riding difficulty”. Applicant must provide examples of the activities performed to support this selection.
* #7 – Project Description and/or Project Cost Estimate sections do not support the selection of “Erosion control features” are made with recycled materials.
* #8 – Background and/ or Project Description sections do not support the selections. Applicant must provide information that supports the selections. Applicant states non-motorized recreational opportunities within the USFS – Cleveland National Forest but does not does not clearly state if those opportunities are accessed by motorized use within the Project area of this Application.